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Term Sheet

Definition: A letter of intent from an investor of proposed financial & legal terms

Content:

1. Securities detail-preferred, common, dividends, rights, liquidation preference, redemption, conversion (IPO), right of 1st refusal, dilution, voting, quorum, # of shares, price per share, allocation of shares to founders, investors, and options & vesting-treasury reserve (for employees), plus integrating with current shares (if any)-all equating to a company valuation.

2. Board detail- investor representation, composition, special approval items, and access to company information.

3. Due diligence required-audit (verification); financials, legal documents (NDA's, employment agreements, compensation, non compete, etc.), intellectual property, litigation, insurance, etc.

4. Business milestones

5. Purchase agreement-of shares

6. Closing, disclosure of legal fees, finder's fees, placement fees, transaction fees, etc.

<u>Major Issues:</u>

a. Valuation of the company, multiple valuations and various stages life/growth (i.e. 10 times earnings)

b. Future capital needs of the company

c. Investor returns + miscellaneous fees of finder's, due diligence, legal, admin, etc.

d. Investor reasonable control and reasonable milestones

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